2017 JRS Application Blank Form

Do Not Submit This Form – This is for your drafting purposes only.

Final Version: January 9, 2017

**In-process review**

JRS can access your grant application forms before they are officially submitted. Please check the box below if you wish to have brief, preliminary feedback on your application (no longer valid after February 10, 2017). Feedback is no guarantee of future funding:

* Yes, please email me brief suggestions to confirm my project is in scope or to strengthen my draft proposal.

**Application Topic**

Please check the option that best describes the subject of your application. Proposals may be for technical implementation projects or for small planning grants to plan projects:

* Freshwater Biodiversity Technical Project or Planning Project
* Pollinator Biodiversity Technical Project or Planning Project

# General Information

Full name, organization job title, address and contact information for Project Director and institutional official in grant finance and administration.

# Executive Summary [250 words]

*Please write a concise summary that includes the approach and the measurable goals.*

# Problem in Conservation or Sustainable Development [350 words]

*What problem for conservation or sustainable development are you seeking to address?*

# Problem in Biodiversity Information and Knowledge Access [350 words]

*What problem or gap in data, information, or knowledge access are you seeking to address?*

# Technical Solution to the Problems [400 words]

*What is your technical solution to the problem described above in Sections C & D? Specifically describe any hardware, software, database, data standards, data repositories, website software, APIs, or other informatics elements essential to your success.*

# Institutional Solution to the Problems [400 words]

*What is your solution to the problems in Sections C & D that are institutional in nature?*

# Goals and Measures of Success [350 words]

*What results [specific outputs and outcomes] are you seeking to achieve, by when, and how will you know that you are successful?*

# Work Plan [500 words]

*What is your plan of work?*

# Open Access to Data and Knowledge

## Confirmation of JRS’ Open Data Policy

The JRS Biodiversity Foundation believes that open access to biodiversity information and knowledge by all stakeholders is essential to the conservation and sustainable use of biodiversity. The foundation requires that the biodiversity informatics output of its grants such as datasets, decision tools, and software is openly and freely available in formats that promote maximum re-use. We further require that grant outputs are made available under the least restrictive licensing possible, and per creative commons license definitions. The Foundation recognizes that different data outputs are subject to different types of licensing and policies. Our grant application forms require that our grantees disclose their data sharing plans and any relevant licenses or agreements to which the grantee organization or the principle investigator is a party that may affect data sharing. JRS grantees may be asked at any time to report on the progress of data sharing plans and are expected to apply appropriate evaluation methodology and analytic tools to provide evidence of successful data sharing. The primary grantee is expected to use good faith efforts to ensure that any subcontractors and sub-grantees also comply with this policy. We recommend that you confirm compliance with this policy with any named partners in this proposal. The foundation recognizes that circumstances may obligate the grantee or may benefit the project if data sharing is restricted in some way. Any exceptions to restrict the use of, access to, or delayed access to the data must be specifically requested and approved by the foundation. All progress and final reports should include live URLs as well as access methods for databases. The foundation will evaluate and base payments upon evidence of fulfilling data sharing plans.

Any exceptions to our Open Data Policy must be justified in this application.

* I have read and understood the JRS Open Data Policy.
* This project's approach or our institutional policies may not comply with the above JRS policy.
* This project's approach or our institutional policies appear to comply with the above JRS policy.

## Open Data and Knowledge Access Plans [400 words]

*Please list and describe how you will specifically comply with each of the five terms of the JRS Open Data Policy regarding (1) access, (2) timeliness, (3) licenses, (4) standards and (5) compliance?*

# Capacity Development [350 words]

*How will your project increase the long-term capacity for biodiversity informatics in sub-Saharan Africa?*

# Sustainability [350 words]

*What will be the evidence of your success 3 or 5 years after the end of your project?*

# Project Director and Principal Staff Experience [400 words]

*What prior experience of the director and staff will support your success and what % time will each devote to this project?*

# Organizational Background [250 words]

*What are the qualifications of your organization that will support the success of this project?*

# Project Partners [400 words]

## Have the partners described below reviewed this complete proposal?

## Yes

## No

## Who are the project partners and what are their roles? Who are the data and information users?

# Budget and Co-Funding Narrative [no word limit]

*How does the project’s budget support the activities described above? What are your assumptions, key unit costs, and allocation of resources among objectives, partners, and types of activities?*

# Required Forms and Supporting Documents

To upload supporting documents, click on "Return to Menu" and select “Upload Additional Documents.” You may upload multiple files and return to editing the application. Please be sure to rename your attached file to include the project director or organization name before you upload.

* Budget Template (Required)
* Work Planning Table (Required)
* Data Sharing Plan detail (Optional)
* Capacity Development Plan detail (Optional)